

Creative New Zealand

Nomination form

To be considered by Creative
New Zealand for appointment as
an external assessor



ARTS COUNCIL OF NEW ZEALAND *TOI AOTEAROA*

Creative New Zealand

Creative New Zealand was set up under the Arts Council of New Zealand Toi Aotearoa Act 1994 “to encourage, promote, and support the arts in New Zealand for the benefit of all New Zealanders” .

The Council

The Council is responsible for making policy for the organisation. It consists of seven members appointed by the Minister for Arts, Culture and Heritage for a term of up to three years.

The arts boards

There are two boards under the Council: the Arts Board and Te Waka Toi. The Arts Board supports the general arts of New Zealand. Te Waka Toi has special responsibility for Māori arts. Its members are appointed in consultation with the Minister of Maori Affairs.

Each board has seven members appointed by the Minister for up to a three-year term. The boards are primarily responsible for the distribution of funds allocated to them by the Council.

Pacific Arts Committee

The Council is required, by its Act, to establish a committee to address the special interests of Pacific Islands peoples resident in New Zealand. The committee’s members represent the seven main Pacific Islands groups: Tonga, Samoa, the Cook Islands, Fiji, Niue, Tokelau and Tuvalu. The Committee is chaired by a member of the Arts Board.

External assessors

There are two types of external assessors of grant applications; those who are assessment committee members and those who provide assessments independently of a committee. The Arts Board and Te Waka Toi use practitioner-based assessment committees to advise on the artistic merit of funding applications. Committee advice is based on members’ experience as arts practitioners with a strong working knowledge of their respective areas of expertise. For the Pacific Arts Committee and annual and multi year applications at least two independent assessors are used to provide written assessments.

Skills and experience

The Act requires the Minister to choose people for the Council and the boards who have, between them, a range of skills and experience. These include a knowledge of professional arts and arts in the community; management, financial and specialist skills; culturally diverse backgrounds; and an experience of rural and urban environments.

The Act requires Creative New Zealand:

- to invite nominations of people who are interested in being appointed to the Council, the Arts Board, Te Waka Toi, the Pacific Arts Committee or as external assessors.
- to maintain a list of people who have been nominated. This list is available for inspection by the public at each of Creative New Zealand’s offices during office hours.

To make a nomination for consideration as an external assessor

- Please complete the form on the next page and return it to:

Grants and Process Team
Creative New Zealand
P O Box 3806, Wellington

- If you would like to nominate a person other than yourself, please ensure you have their permission, and obtain the required information from them. If you need further information on conditions, procedures, sitting fees, assessment fees etc., please contact the Grants and Process Adviser at the above address, or telephone

NOMINATION FORM

Part one: Nominee details

Information in this box will be publicly available

First name/s _____

Family name _____

Local authority region where you live

Area(s) of arts expertise and/or interest (you may tick more than one)

- Literature**
- Music**
- Visual arts**
- Craft (incl applied arts & design)**
- Theatre**
- Dance**
- Maori arts**
- Pacific Islands arts**
- Arts access**
- Arts in the community**
- Interdisciplinary**

Area(s) of expertise and other experience:

(Please continue on separate page if needed)

Part two: Nominee details

Information in this box may be made available to relevant personnel in Creative New Zealand, and to the Ministry and Minister for the Arts, Culture and Heritage. It will not be publicly available

Full address

Phone (day) _____

Phone (a/h) _____

Fax _____

Email _____

Occupation _____

Organisation and position (if relevant)

Ethnic group _____

Iwi affiliation (if applicable)

Gender **M / F** (please circle)

Age (yrs) _____

Please continue over

Part three

This part must be completed

EITHER

I agree to my name being added to a register of people nominated as an external assessor of funding applications to Creative New Zealand

Signed (Nominee) _____ Date _____

OR

I have permission from the nominee to put forward their name to be added to a register of people nominated as an external assessor of funding applications to Creative New Zealand and to submit the enclosed information relating to them

Signed (Nominator) _____ Date _____

Please print name _____

Term on register

Once nominated your name will remain on the register for 3 years or less if the nominee requests their name be removed. Should a nominee be selected as an assessment committee member their two year term will begin. At the end of their term these committee members may not be used again as a member of that committee and a two year buffer period will apply before they are able to serve again as a committee member. An assessor working independently to a committee may be used to assess applications over the three year nomination period.

Privacy Act

Creative New Zealand is asking for personal information to process your nomination. This information will not be used for any other purpose, and will be made available only under the terms described at the beginning of Parts one and two. You do not have to provide this information, but if you do not, we may not be able to process your nomination. You may ask for access to, and correction of any information we hold about you.